

MELTON CONSTABLE PARISH COUNCIL

Minutes of the monthly meeting held at the Country Club at 7.30 p.m. Tuesday 12th June 2007

Cllrs. present: - Cllr. A. Loynes, (Chair). Cllr. Mrs. J. Heal. Cllr. Mrs. P. Stocking.
Cllr. Mrs. H. Bowes.

Dist. Cllr. R. Combe.

Members of Public present - Mr. S Unsworth, Mrs. M. Hayes, Mr. Q Brown.

12/6/1 Minutes of 8/5/2007

The minutes of the May meeting were unanimously passed as a true record on a proposition by Cllr. Mrs. Bowes seconded by Cllr. Mrs Stocking.

12/6/2 Matters arising

The Clerk apologised that he had forgotten to report the poor state of cleanliness of some pavements in the village but would do so.

12/6/3 Co-option of 3 Cllrs.

There were four people who had come forward for co-option onto the Council, namely:-

Mrs. Mary Hayes
Mrs. Carole Velthaus
Mr. Stephen Unsworth
Mr. Anthony Sizeland

The Co-option was conducted by signed ballot for each seat in turn.
The results were as follows:-

| | | |
|--------|----------------------|---------|
| Seat 1 | Mrs. Mary Hayes | 0 votes |
| | Mrs. Carole Velthaus | 0 votes |
| | Mr. Stephen Unsworth | 4 votes |
| | Mr. Anthony Sizeland | 0 votes |

Therefore Mr. Stephen Unsworth was duly elected.

| | | |
|--------|----------------------|---------|
| Seat 2 | Mrs. Mary Hayes | 4 votes |
| | Mrs. Carole Velthaus | 0 votes |
| | Mr. Anthony Sizeland | 0 votes |

Therefore Mrs. Mary Hayes was duly elected

| | | |
|--------|----------------------|---------|
| Seat 3 | Mrs. Carole Velthaus | 3 votes |
| | Mr. Anthony Sizeland | 1 vote |

Therefore Mrs. Carole Velthaus was duly elected.

All newly elected Cllrs duly signed their acceptance of office forms and handed them to the Clerk. The Chair welcomed the newly co-opted members and invited them to take their seats on the Council.

**Minutes of the monthly meeting held at the Country Club at 7.30 p.m. Tuesday
12th June 2007 page 2 of 4**

12/6/4 District Cllrs. Report.

Cllr. Combe. congratulated Cllr. Mrs. Heal on her efforts with the litter picking group. He suggested a strong letter to Mark Whitmore and Brian Hannah of the DC asking for some stronger action to deter fly tipping and for notices warning of fines which would be imposed if anyone was caught so doing.

Cllr. Combe also reported on the proposed youth centre in Holt and the request from the local area Partnership to fund a bus service to & from surrounding villages. Cllr Combe asked if the Council could find anyone locally who could co-ordinate this in the village and be able to see young people safely on and off the transport.

There would be updated material to be circulated concerning the Local Development Framework and it was hoped to have this up and running by 2008

12/6/5 Cllrs. Reports

Churchyard.

This was again looking fine a good job was being done by Mr. Fish

South Side

This was reported as OK save that the hedge in Astley Terrace was in need of cutting. Clerk to report this.

Bus Shelter Site

The Bus Shelter site was currently fairly tidy. The Seat was currently being repaired and the inside of the shelter would be Sandtexed.

Recreation Field

The Recreation field was looking good at present save for one or two moles.

North side / Allotments

Cllr. Mrs. Bowes said that she would take on the reporting on this area.

Play Area.

Cllr. Mrs Hayes said she would take on responsibility for reporting on this area.

12/6/6 Acceptance of Revised Code of Conduct

The Chair outlined the changes to the code of conduct and called for members to adopt it. The Code was formally adopted on a proposal by the Chair and seconded by Cllr Mrs. Heal. Two of the newly co-opted Cllrs felt that they should abstain as they had not acquainted themselves fully with the code. The voting was therefore 5 for the motion and 2 abstentions.

12/6/7 Formal Acceptance of Audit Governance Statement

The Clerk read out the governance statements from the annual Audit return and asked if Councillors agreed with all the statements. It was agreed that all statements were true and the Chair formally signed and dated the Audit return.

12/6/8 Street Lighting

The Chair outlined the history of this issue to new Cllrs. And asked the Clerk to circulate a map of the lights and Cllr. Mrs. Stockings survey report to all Cllrs. Who were asked to look at the lights an report at the next meeting.

**Minutes of the monthly meeting held at the Country Club at 7.30 p.m. Tuesday
12th June 2007 page 3 of 4**

12/6/9 Report on Litter picking Day

All members congratulated Cllr. Mrs. Heal on the success of the litter picking day. Cllr. Mrs. Heal gave a brief report on the day and thanked Messrs Rutlands for their kind donation of drinks for the pickers. Cllr. Heal said that the event had attracted much publicity and that the CPRE were to hold a litter picking forum in Norfolk. Members once again thanked Cllr Mrs. Heal for her provision of food for the event.

12/6/10 Report on Village walkabout

The Chair gave a brief report on the village walkabout and the Clerk was asked to report various matters to the relevant authorities for action. It was agreed that the footway upgrading in Colville Road should go ahead with the joint provisos that any trees removed should be replaced, new trees should be planted in existing gaps and all new planting to be adequately protected from cars parking on the pavement. The Clerk to send report to Cty. Cllr. Mrs. Howe.

It was suggested that the Council should have an annual walkabout and this was generally agreed.

12/6/11 Planning matters

Outline Plans were before the Council for the conversion of the Old Hastings Arms into two dwellings and the erection of four dwellings in the grounds. After some discussion it was unanimously agreed on a proposal by Cllr. Mrs. Stocking seconded by Cllr. Loynes that the Council support the application.

It was noted that the DC had refused the latest application for development behind the Co-op shop.

12/6/12 Correspondence

There was a letter from the PCC thanking the Council for its help in the upkeep of the churchyard at Burgh Parva and praising the good work done by Mr. Fish. The Clerk was asked to copy this letter to Mr. Fish.

There was a letter from The NACPT inviting people to attend a seminar on the new Code of Conduct. Cllr. Mrs. Heal said that she would attend.

12/6/13 Cheques for signature and / or approval

| CHEQUE No. | Amount | item | item | payee |
|--------------|------------------|-----------------|-------------------|--------------|
| 101234 | £116.14 | Clerks expns | inc picking equip | J. Stocking |
| 101235 | £861.28 | 1/2 year | Gnds Maint | Nfk Cty Ser |
| 101236 | £53.99 | Street lighting | contract inst. | MHB Services |
| 101237 | £53.99 | Street lighting | contract inst. | MHB Services |
| Total | £1,085.40 | | | |

These Cheques were agreed on a proposition by Cllr. Mrs. Heal seconded by Cllr. Unsworth.

Public Forum

There were no issues for discussion.

Other business

The Clerk said that he had received a request from Mr. & Mrs Hall asking if they could take on allotment plot 2 which was being held for a possible extension to the play area. It was agreed that since this was not feasible in the foreseeable future that Mr. & Mrs. Hall be allowed to take on this plot provided they understood that if the plot was required by the Council they may have to vacate it within 12 months. It was further agreed that because of the overgrown state of the plot and the amount of accumulated rubbish they should be allowed the plot rent free until October 2008.

The Clerk had given the Chair a letter on the review of the Council's internal Audit procedures and it was agreed that the Chair would look at this and he asked that the Clerk agenda this item for the July meeting.

Chair ended the meeting at 20.55 hrs.

Clerk.....

Chairman.....