

# MELTON CONSTABLE PARISH COUNCIL

**Clerk: K.Uglow**  
**8 Gordon Road**  
**Melton Constable**  
**Norfolk NR24 2BW**

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**MINUTES** of the meeting of Melton Constable Parish Council held on Tuesday 9<sup>th</sup> June 2009, 7.30pm at The Country Club.

Present:       A.Loynes                   Chair  
                  S.Unsworth               Vice Chair  
                  H.Bowes  
                  J.Heal  
                  P.Stocking  
                  C.Velthaus  
  
                  K.Uglow                   Clerk

Also present Elizabeth Hill from NNDC and 3 members of the public.

1032 To Consider Apologies for Absence

**Resolved to accept apologies from M.Hayes – holiday**

1033 Minutes of the Annual Parish Council Meeting held on 12<sup>th</sup> May 2009

**Resolved to approve the minutes as a true and accurate record of the meeting**

1034 To receive declarations of interest in items on the agenda

**No interests were declared**

1035 Matters for report

a) Play area working party – nothing to report – agenda for next meeting

**Action: Clerk**

b) Railway project – ongoing, no further development

c) Tree work – no further quotes – agenda for next meeting

**Action: Cllr Bowes and Clerk**

d) Bank mandate – underway

e) Solar Lighting Scheme – reported that the bid for the grant should go in within a week – 2 or 3 lights could be lost in the new scheme – VAT may present a problem

f) Letter received from N.Lamb MP in relation to Stody Estates application with copy of letter to Norfolk County Council asking for any traffic survey to include Melton Constable

g) Letter of thanks to J.Stocking for work on village sign – completed

h) Hedge between Astley Terrace and Marriott Way – waiting for reply

i) Goal Posts on Recreation Field – no further progress

j) Letters to Allotment holders – sent to those in default

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1036 Public Participation

**Resolved to suspend the meeting to allow the public to inform the meeting**

- J.Cox questioned the Council with reference to Planning Application 20090530 at Jewel Close, Briston. This application was not on the agenda as it had been received too late for inclusion. J.Cox asked that the Council apply for an extension to the date for comments to NNDC

1037 Members Reports

Churchyard

Nothing to report

South Side

Overhanging hedge near notice board to be trimmed back and area around War Memorial to be weeded

**Action: Handyman**

Bus Shelter Area

Grass has been cut – remains from daffodils ready to be cut

Recreation Field

Moles have reappeared – Dog mess problem under control – Rubbish becoming a problem with empty bottles

North Side

Nothing to report

Play Area

Rubbish bins overflowing – decision needed as to who empties them

1 rubbish bin needs to be moved to the Millennium Garden

The Ivy on the trees needs cutting back

**Action: Handyman**

Some safety mats are missing

Netting around newly seeded area needs to be removed and cutting arranged

**Action: Clerk**

Allotments

Responses to all letters written except 1 tenant who still appears to have done very little work

**Resolved to inspect again on 12<sup>th</sup> July at 11am and to report to July meeting**

To appoint a Village Handyman

**Resolved to appoint Mr A Hubbard of 8 Melton Mews, Melton Constable**

To consider the purchase of a litter bin for the Recreation Field

**Resolved to purchase a Topsy 2000 from Glasdon**

Contact to be made with NNDC for the collection of filled rubbish sacks

**Action: Clerk**

To consider the marking of boundaries between allotments

**Resolved to agenda for the next meeting**

**Action: Clerk**

Website Update

Reported that the website was up and running and contained contact details, minutes and other Council documents

Suggested that to move forward the site could include other items such as the history of the village and forthcoming events

1038 To consider Planning Applications

**Resolved to hold a special meeting on Tuesday 23<sup>rd</sup> June 2009 at 7.30pm to discuss Application 20090530 – sole item for the agenda unless other application received in time for publication on the agenda**

1039 To consider LDF Policy Review – Reuse of rural buildings as dwellings

**Resolved not to comment but to leave to individuals if they wished to privately comment**

1040 To approve the Monthly Financial Statements for the 30<sup>th</sup> April and the 31<sup>st</sup> May 2009

**Resolved to approve**

To approve accounts for payments

**Resolved to approve the following payments:**

<u>Payee</u>	<u>Details</u>	<u>Chq No</u>	<u>Amount</u>
Norse Commercial Serv	½ Year Contract & Netting	101346	941-18
MHB Services	Lighting Contract	101347	52-84
Briston & MC WI	Donation	101348	50-00
East Anglia Children Hosp	Donation	101349	50-00
Alan Goodwin-G55Artworks	Website design	101350	256-88
R & M Eke	Petrol for Maintenance	101351	100-00
C Longhorn	Internal Audit	101352	50-00

To approve Annual Governance Statement for Year Ending 31<sup>st</sup> March 2009

**Resolved to approve**

1041 Items for Information

**Resolved no action on any items received**

1042 Dates for next meetings

**Special Planning Meeting Tuesday 23<sup>rd</sup> June at 7.30pm**

**Resolved that the next monthly meeting of the Parish Council will be on Tuesday 14<sup>th</sup> July 2009 at 7.30pm at the Country Club**

The meeting closed at 8.35pm

Clerk.....

Chair.....

Dated.....

THESE MINUTES WERE CONFIRMED AS CORRECT BY FULL COUNCIL ON 14<sup>TH</sup> JULY 2009