

# MELTON CONSTABLE PARISH COUNCIL

**Clerk: K.Uglow**  
**8 Gordon Road**  
**Melton Constable**  
**Norfolk NR24 2BW**

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**MINUTES** of the **Annual Parish Council Meeting** of Melton Constable Parish Council held on Tuesday 12<sup>th</sup> May 2009, immediately following the Annual Parish Meeting at The Country Club.

Present: A.Loynes  
S.Unsworth  
H.Bowes  
M.Hayes  
J.Heal  
C.Velthaus

K.Uglow Clerk

Also present the District Councillor and 5 members of the public

1017 Election of Chair

**Cllr Loynes was unanimously elected as Chair and signed his declaration of acceptance of office in the presence of the meeting**

1018 Election of Vice-Chair

**Cllr Unsworth was unanimously elected as Vice-Chair**

1019 To Consider Apologies for Absence

**Resolved to accept apologies from Cllr Stocking – on holiday**

1020 Minutes of the meeting of Melton Constable Parish Council held on 14<sup>th</sup> April 2009

**Resolved to approve the minutes as corrected as a true and accurate record of the meeting**

1021 To receive Declarations of Interest in items on the agenda

**Resolved to accept the declaration of personal interest by Cllr Bowes on item 11 of the agenda – request by Briston and Melton Constable WI for a grant**

1022 Matters for Report

- a) Meeting informed that enough volunteers had come forward to form a working party for the Play Area – proposed meeting 26<sup>th</sup> May
- b) Railway Arch project – no work currently taking place in order to allow weed killer to work
- c) Tree work – no further quotes to date – agenda for next meeting

**Action: Cllr Bowes and Clerk**

- d) Reported that cars for sale at Bus Shelter site removed. Letter received from NNDC informing that a warning letter had been sent to the company and individual involved in fly tipping
- e) Dog Bins had been emptied
- f) E.Smith, Standards and Governance Solicitor at NNDC, confirmed attendance at the June meeting of the Council
- g) Bank Mandate being attended to

**Action: Clerk**

- h) Planning Portal meeting – reported attendance at the meeting in Sheringham
- i) Solar Lighting Scheme – East of England Development Agency asking for proof that residents of Melton Constable want to change to solar energy before they will approve grant aid. All residents to be encouraged to access website *cutyour carbon.org.uk* and complete energy survey

1023 Public Participation

**Resolved to suspend the meeting to allow the District Councillor and the public opportunity to inform the meeting**

- Cllr Combe informed the meeting of the great distress being caused by the latest Boundary Committee proposals to the District Council and Parish Councils alike
- Cllr Combe reported that the NNDC area was the cleanest in the country as far as litter was concerned and he thanked all those in Melton Constable for their efforts
- A parishioner expressed support for the solar lighting scheme and commented that the current system is sky illuminating and the wrong light colour
- It was reported that the lamppost (post No18) opposite No 1 Melton Street was looking dangerous

**Action: Clerk**

1024 Members Reports

Churchyard

Reported to be looking very tidy. Thanks from the Vicar to the Council for the grass cutting

South Side

Village sign has been restored.

**Resolved to send a letter of thanks to J.Stocking for this work**

**Action: Clerk**

Reported that the hedge near the notice board was overhanging the pavement. Hedges at Astley Terrace/Marriott Way not being cut. Request to Highways to ask that they are trimmed

**Action: Clerk**

Bus Shelter Site

Report of continued fly tipping

Daffodils being dead-headed as flowering finishes

Play Area

Reported that the safety matting at the roundabout went missing but then reappeared. The grass is being cut by the contractors but the clippings are being left in lumps.

**Resolved to monitor the situation**

Allotments

Reported that the inspection had taken place on 3<sup>rd</sup> May. Some allotments had not been cultivated and some had rubbish on them

**Resolved to write to tenants in default and also to ascertain whether some tenants would like their allotment to be split in order to allow potential tenants a chance.**

**Action: Clerk**

Reported that some of the boundaries between allotment were not clear

**Resolved to agenda for the next meeting**

Recreation Field

Reported that the trees on the opposite side of the stream had been cut by the landowner.

Litter was becoming a problem

**Resolved to put notices asking people to take their litter home and also to contact M.Whitmore at NNDC and ask him to write to gang masters in the area in order that UK ways can be explained to their workers**

**Action: Clerk**

**Resolved to move the goalposts from the Play Area to the Recreation Field – Chair to approve any associated costs**

Village Handyman

**Resolved to contact applicants and ask them to quote hours and expected hourly rates of pay**

**Action: Clerk**

1025 Requests for Grants/Donations

**Resolved to make a grant of £50 to Briston and Melton Constable WI**

**Resolved to make a donation of £50 to East Anglia's Children's Hospices**

1026 Insurance quotation from Allianz

**Resolved to accept the quotation from Allianz for annual insurance**

1027 Boundary Committee Review of Local Government Arrangements

**Resolved to email Boundary Committee and express in the strongest terms the Council's rejection of the proposals and the wish of the Council to maintain the status quo**

**Action: Clerk**

1028 NALC Notice regarding public attendance at Parish Council meetings

**Resolved to place notice on notice board**

1029 Accounts for Payment

**Resolved to approve the following payments:**

Payee	Details	Chq.No	Amount
Norfolk Accident Rescue Service	Donation	101341	£ 50.00
Norse Services	Re-seed Play Area	101342	£575.00
NNDC	Dog Bin Contract	101343	£233.22
MHB Services	Lighting Contract	101344	£ 52.84
Allianz	Insurance	101345	£729.23

**Action: Clerk**

Accounts for Year Ending 31<sup>st</sup> March 2009

**Resolved to approve the accounts to 31<sup>st</sup> March 2009**

1030 Items for Information

**Resolved no action on any items received**

1031 Date of next meeting

**Resolved that the next meeting of the Parish Council will be on Tuesday 9<sup>th</sup> June 2009 at 7.30pm at the Country Club**

The meeting closed at 8.45pm

Clerk.....

Chair.....

Dated.....

THESE MINUTES SIGNED AS CORRECT BY FULL COUNCIL ON 9<sup>TH</sup> JUNE 2009