

MELTON CONSTABLE PARISH COUNCIL

Clerk: J Carr
The Old Dairy
Holt Road
Burgh Parva
Melton Constable
NR24 2PU

email: jacqui@auditel.co.uk
Tel: 01263 808605

MINUTES of the meeting of Melton Constable Parish Council held on 14th December 2010, 7.30pm at The Country Club.

Present: A.Loynes Chair
 S.Unsworth
 H.Bowes
 M.Hayes
 J. Heal
 P.Stocking

J. Carr Clerk

Also present: two members of the public

- 1271 To Consider Apologies for Absence
Resolved to accept apologies from Cllr C.Velthaus and District Cllr R Combes
- 1272 Minutes of the Parish Council Meeting held on 9th November 2010
Resolved to approve the minutes of the meeting held on 9th November as a true and accurate record. Proposed: Cllr J Heal, Seconded: Cllr M Hayes, unanimous
- 1273 To receive declarations of interest in items on the agenda
None declared
- 1274 To consider matters arising from last minutes for information only
MC Welcome Leaflet: Cllr Hayes reported that she had received a reply from Steve Blatch at NNDC in which it was agreed in principle that NNDC would contribute towards the funding of the translation, design and printing, subject to costs being agreed. MCPC to discuss and agree final design. Cllr Hayes will put a draft together for discussion at the January meeting.
District Cllr R Combes advised via email that information regarding the election of Councillors will be provided early in the new year for publication.
- 1275 Public Participation
19.40: **Resolved to suspend the meeting to allow the public to inform the meeting**
There were no representatives from HAP or Holt SNT present and no members of the public wished to comment. The meeting reconvened.

Page 1 of 4 Melton Constable Parish Council Meeting 14th December 2010

THESE MINUTES ARE CONFIRMED - APPROVED BY FULL COUNCIL

1276 Matters for Report

- a) Churchyard: fine
- b) South Side: fine
- c) Bus shelter site: low level graffiti present, otherwise fine
- d) Recreation Ground: Increasing number of mole hills, otherwise fine
- e) North Side: fine
- f) Allotments: Plots with asbestos to be scrapped, ongoing. Otherwise weather has prevented further inspections
- g) Play Area: Cllr R Combe has agreed for trees to be supplied free of charge. One is to be allocated for bus shelter site. Worn matting has been replaced for <£10.
Cllr Hayes gave a message from the Yesu Centre: Contrary to the report given at the December PC meeting, the residents had been given prior notice that the Play Bus would be coming to the Play Area but unfortunately, because of illness, the posters had already been erected before this was done.
 - Village Beacon: approval has been gained for this to be sited on Melton Hill, north side, by the rumble strips. Council agreed that a site visit would be necessary together with Mr B Lockhart, to decide on final placement. A 12” sq. pole will need to be sourced and purchased. Cllr J Heal to agree timings and next steps for site visit in January and Chair A Loynes will arrange for the beacon to be moved to the area in preparation for erection. It was noted that this may require approval from the Highways dept.
 - Parish Website: Cllr H Bowes has spoken to the MCPC webmaster who suggested that local businesses should be encouraged to advertise, which would provide funding to enable the PC to expand the design and content of the website. Cllr Bowes will approach local businesses to assess the extent of interest that might be generated.
 - HomeWatch: Cllr P Stocking reported that CSO Slade is distributing posters for local shops to publicise the scheme. Contact details for further information is available on these. One will also be placed on the MC Notice Board.

1277 To consider the Allotment Land Agent letter regarding rent increase

Council have received a letter from Strutt and Parker, the new land agents for Mr Harrold. They are suggesting that since the rent has not changed since 2003, an increase is now due and ask for Council’s response to this. Cllrs made the following points: the rental income received by allotment tenants currently barely covers the rental cost; the PC precept has been frozen at last year’s figure, in view of the current economic climate, and was set for 2011 prior to the receipt of this letter; allotment rental income is collected in advance and has now been collected for 2011 and so the earliest opportunity for the PC to increase the rental income to tenants would be October 2011. Clerk J Carr will now respond to the land agent to include these points.

1278 To consider quotes for Play Area fencing and Recreation work

Play Area: no quotes have yet been received. Council agreed to postpone decision on the work until next Spring
Recreation ground: decision on work postponed pending an assessment report from Cllr Bowes at January meeting

- 1279 To consider Norse Playing Field pricing for longer term contract and agree same
Council did not consider that the longer term contracts offered value for money and so it was **resolved to sign up for a one year contract only. Proposed Chair Loynes, seconded Cllr M Hayes, unanimously agreed.** Clerk to action.
- 1280 To receive an update on and consider next actions re Solar Lighting project
Since the last meeting a solicitor's letter has been received from Solartech requesting payment of outstanding invoice. After obtaining legal advice a reply was duly sent to SolarTech on 12th December. In summary, this set out the problems incurred to date in obtaining a satisfactory resolution to the problem of the ineffective sensors; that MCPC and G&B company had now sourced a sensor which promised to detect motion at 30m and that a test of this sensor was planned, once the weather allows it. If this works then the remaining lighting poles will be furnished with the new sensor. The estimated cost for this is approx. £3500. Sufficient funds were withheld to pay G&B for this work and the balance of money owed to Solartech was sent to the company.
MCPC has sufficient funds to replace the Melton Street solar lighting with LED lights, which have improved design. LED lighting is unsuitable for sensor detection as they take time to achieve full luminescence. Residents will be consulted on the appropriate designs available by invitation to the February PC meeting. Companies are to be contacted to provide alternative designs and quotes for fully inclusive costs. Cllr H Bowes and Clerk J Carr to action.
- 1281 To consider the Norfolk Village Games proposal
Cllrs Bowes and Healmet with the NVG Co-ordinator, S Hulme. It was agreed to allow a **Roadshow to be held at the Country Club on the 16th January between 10.00 and 14.00** so that the format of these games can be showcased. A poster is to be displayed on the Notice Board with contact details for further information.
If there is sufficient interest then funding may be available for coaching and purchase of equipment. Council agreed that each member should mention it to at least five residents to encourage maximum attendance at the roadshow.
- 1282 To consider the Public Rights of Way Service correspondence from NCC
NALC are in consultation with town and parish councils regarding the Council's budgetary position and are holding meetings on the proposed changes to public rights of way service. Cllr Hayes agreed to attend on 6th January and report back at next PC meeting. In addition an 'expression of interest' form has been sent by NCC regarding councils taking on additional jobs in the area, whether on a paid or voluntary basis. Council agreed to return this with boxes ticked only for 'on a paid basis'. Clerk J Carr to complete and return.
- 1283 To consider Planning Application
- PF/10/1408: Internal alterations and erection of porch, The North Wing, Burgh Parva Hall, Holt Road.
Resolved to reply; Council has no objection or comment. Proposed: Cllr J Heal, seconded: Cllr P Stocking, unanimous.

1284 To receive and approve the monthly statement for November 2010
Resolved to approve the financial statement for November 2010
Proposed: Cllr S Unsworth, seconded: Cllr M Hayes, unanimous

Resolved to approve the following payments:
Proposed: Cllr J Heal, seconded: Cllr P Stocking, unanimous

Cheque No	Payee	Item	Amount
101474	I Kendall	Grass cutting and paint for bus shelter	250
101475	MHB Services	Lighting maintenance	53.99
101476	Melton Constable Country Club	Hall Hire	71.25
101477	Mr A Hubbard	maintenance	52
101478	Solartech	Lighting maintenance	1363
Total			1790.24

1285 To receive itens for information
 Particularly noted was the NNDC Development Framework letter

1286 Items for next agenda
 Review Handyman duties and costs. Clerk J Carr to provide members with annual costs for all maintenance prior to next meeting

1287 Date of next meeting

Resolved that the next meeting would be held on the 11th January 2011, 7.30pm at the Country Club.

The meeting closed at 20.55

Clerk

Chair

Dated