

# MELTON CONSTABLE PARISH COUNCIL

**Clerk: J Carr**  
**The Old Dairy**  
**Holt Road**  
**Burgh Parva**  
**Melton Constable**  
**NR24 2PU**

**email: jacqui@auditel.co.uk**  
**Tel: 01263 808605**

**MINUTES** of the meeting of Melton Constable Parish Council held on Tuesday, 9<sup>th</sup> November 2010, 7.30pm at The Country Club.

Present:       A.Loynes                   Chair  
                  S.Unsworth  
                  H.Bowes  
                  M.Hayes  
                  J. Heal  
                  P.Stocking  
                  C.Velthaus  
  
                  J. Carr               Clerk

Also present   J Wedderburn and H Howes from Holt SNT, L Williamson from HAP  
                  and 6 members of the public

1256 To Consider Apologies for Absence  
**No apologies**

1257 Minutes of the Parish Council Meetings held on 12<sup>th</sup> and 20<sup>th</sup> October 2010  
**Resolved to approve the minutes of the meetings held on 12<sup>th</sup> and 20<sup>th</sup> October as true and accurate records.**

1258 To receive declarations of interest in items on the agenda  
There were no declarations of interest

1259 To consider matters arising from last minutes for information purposes only  
12<sup>th</sup> October minutes: The Homewatch Scheme to be progressed by contacting speaker to arrange date for presentation at a council meeting. Cllr Stocking to action.  
Cllr Hayes asked that District Cllr R Combe should be reminded that he promised to send councillor election posters. Clerk to action.

1260 Public Participation  
19:40 **Resolved to adjourn the meeting to allow the public to inform the meeting**  
**Holt SNT** reported on recent crimes in the area:  
1 x public order offence resulting in a fixed penalty  
1 x burglary at Country Club, 2 males detained  
1 x burglary at Burgh Parva Barn  
1 x theft of a motor cycle cover  
1 x theft from a motor vehicle  
1 x sex assault of a female at Country club party – appeal for witnesses.

*Page 1 of 4 Melton Constable Parish Council Meeting 9<sup>th</sup> November 2010*

**THESE MINUTES ARE APPROVED BY FULL COUNCIL**

14 calls received including suspicious circumstances, road related, thefts, criminal damage and abandoned vehicle.

PC Wedderburn warned all to be extra vigilant regarding a fraud being perpetrated in the N Norfolk area, targeting local shops where large denomination notes are handed over for low priced goods and shopkeepers are confused into giving incorrect change in the fraudsters' favour. Notices are being displayed in shops.

Holt SNT priorities remain the same, both of which relate to anti-social behaviour and anti-social vehicle use in Melton Constable and Briston.

A question on fuel security confirmed that posters have been publicising the danger, The police will check and report on where these have been posted.

**Holt Area Partnership** reported a forthcoming Credit Union promotion event at the library on 4<sup>th</sup> February 2011.

They are supporting an application to obtain funding for personal safety devices.

HAP has supported the bid for Lottery funding to support the CAB with outreach work.

**Norfolk Village Games:** Mr J Hayes gave a presentation on this event. The aim is to improve the nation's health by encouraging physical activity through sport and games within the community. Lottery funding is guaranteed until 2013.

He encouraged the Parish Council to take ownership of the project for the village as he knows, by trying alone last year, that gaining acceptance is more difficult for an individual without Council support and promotion.

**The meeting reconvened at 20.00.**

1261 To consider the Village Games proposal

Councillors agreed that this was a worthwhile project to be investigated further.

Cllrs J Heal and H Bowes, together with L. Williamson from HAP to undertake this task and report back at the next meeting.

1262 To consider the Melton Constable leaflet and anti-social behaviour reporting

The leaflet was produced in draft following the Parish Annual Meeting. However, it has subsequently not been progressed and there are some inaccuracies within the draft. The process of informing the NNDC and Police regarding crimes and anti-social behaviour is still not clear to the public it is believed.

Suggestions were made that these contact details should be published within the parish magazines and that they should be included within the Homewatch project.

Clarity on who is to take responsibility for the leaflet should be given.

Cllr M Hayes will contact S Blatch at NNDC to check who is progressing this leaflet, and to request significant involvement by MCPC in its development.

If NNDC are not planning to produce the leaflet then MCPC will request their financial support for its eventual publication and language translation.

1263 Members Reports

Churchyard: Fine

Southside: Fine

Bus Shelter: mostly fine but there is low grade graffiti inside

Recreation Field: mostly fine but there is a tree down

Northside: Fine

Allotments: the waiting list should be cleared once two final plots have been tidied up by the previous tenants.

*Page 2 of 4 Melton Constable Parish Council Meeting 9<sup>th</sup> November 2010*

THESE MINUTES ARE APPROVED BY FULL COUNCIL

However, 1 plot has a substantial amount of asbestos waste which must be removed before it can be re-let.

Ratepayers should not be expected to fund this removal. This was agreed and that the tenants should be asked to action this. A meeting will be arranged between the tenant and Cllr Unsworth and Chair Loynes.

Play Area: The trees have now been removed. Mr G Nickalls has kindly offered to purchase and plant new trees if Council will provide the funding. Cllr M Hayes agreed to obtain quotes for new trees.

Norse quotes to be requested for fence erection, as well as obtaining same from C Green and D Glasspoole. Cllr H Bowes agreed to obtain these quotes before the next meeting.

Excessive maintenance costs are concerning the Council members. It was suggested that an audit on work required be conducted and priorities agreed for competitive quotes to be obtained. Chair Loynes suggested that this be an item for the January meeting.

Cllr Hayes urged the council to agree to the play area matting to be repaired before total replacement is required at a higher cost. It was agreed that she would find a handyman to repair this for the original quote.

Village Beacon: The decision notice for the Harrold grain store is to be sent to Cllr Heal once received by the Clerk. A decision on the beacon site may then be made. Postpone to next meeting.

Parish Website: postponed to next meeting

1264 To receive an update on and consider the next actions in order to rectify the Solar Lighting project

Chair Loynes provided the meeting with a summary of the work done and issues arising, which has left the Council with lights which are incomplete and the contractors, Solar Tech, not responding to requests to rectify the problem. Money in final payment of the job has been withheld, so that there are funds available for the Council to arrange for another company to finish the job. In addition a waiver of the VAT has provided additional funds.

This money will be used to source and fit new sensors on the existing solar lights and to rectify the problems with Melton Street lighting.

The Melton Street lighting will need to be replaced in order to provide lights which are acceptable for this conservation area and which will provide a reduced carbon footprint. It was recommended that LED lighting be installed. Chair Loynes has obtained a quote which is within the available budget. The LED lighting will also reduce maintenance costs.

It was agreed that a test of the new sensor will be made on one solar light and the NNDC Conservation dept. will be contacted for their opinion of the proposed LED lighting for Melton Street. Chair Loynes will plan to have this done before the December meeting and this will either be an agenda item then or a special Council meeting will be convened beforehand. A final decision will then be agreed.

1265 To consider the Village Playing Field contract for 2011

Norse have sent a new contract and as they have provided competitive pricing and previous reliability, it was agreed that we should continue with this company. They have suggested that a 3 or 5 year contract will be more competitive. Clerk Carr will request precise pricing for same and this will be reported back for final decision at the next meeting.

- 1266 To consider Planning Application  
 PF/10/1217: Erection of detached building, The Cart Shed, Burgh Parva:  
**Council resolved to offer no objection or comment.** Proposed: Cllr H Bowes, seconded:  
 Cllr S Unsworth, carried unanimously
- 1267 To approve a budget for the year 2011/2012 and agree precept required for same  
**Council resolved that in the current economic climate the precept should remain at £8,000 and the budget would be managed within this figure.**  
 Proposed Cllr J Heal, seconded: Cllr P Stocking, carried unanimously.  
 Clerk Carr and Chair Loynes will complete and return the form by 19<sup>th</sup> November 2010.
- 1268 To receive and approve the monthly statement for October 2011  
**Resolved to approve the financial statement dated 9<sup>th</sup> November 2010**  
**Resolved to approve the following payments**  
 The late addition of a donation to the Royal British Legion for a wreath for Remembrance Day was resolved to be added to the list  
 Proposed: Cllr M Hayes, seconded: Cllr H Bowes, carried unanimously

Cheque No	Payee	Item	Amount
	Society of Local Council Clerks	SLCC Membership	66
	Dereham, Watton & Holt CAB	Donation	100
	Mrs J Carr	Salary & Expenses	358.53
	MHB Services	Lighting maintenance	53.99
	NNDC	Commercial sacks/collection	65.68
	Mr J Fish	grass cutting churchyard	220
	Don Glasspoole	removal of trees on play area	552.25
	Royal British Legion	Donation	30
<b>Total</b>			<b>1446.45</b>

AWAITING CHEQUE BOOK FROM BANK

- 1269 Items for next agenda  
 Parish Website  
 HomeWatch  
 Play area fencing quote  
 Recreation work quote
- 1270 Date of next meeting  
**Resolved that the next meeting would be held on the 14<sup>th</sup> December at 7.30pm at the Country Club**

The meeting closed at 21:10

Clerk ..... Chair .....

Dated .....

*Page 4 of 4 Melton Constable Parish Council Meeting 9<sup>th</sup> November 2010*

THESE MINUTES ARE APPROVED BY FULL COUNCIL