

MELTON CONSTABLE PARISH COUNCIL

Clerk: J Carr
The Old Dairy
Holt Road
Burgh Parva
Melton Constable
NR24 2PU

email: jacqui@ashleycarr.co.uk
Tel: 01263 808605

MINUTES of the meeting of Melton Constable Parish Council held on 11th January 2011
7.30pm at The Country Club.

Present: A.Loynes Chair
 M.Hayes
 J. Heal
 P.Stocking

 J. Carr Clerk

Also present: R.Combes (District Councillor), PCSO Rachel Howard and 3 members of the public

1288 To Consider Apologies for Absence

Resolved to accept apologies from Cllrs H. Bowes (goat minding), C. Velthaus (unwell) and S. Unsworth (unwell)

1289 Minutes of the Parish Council Meeting held on 14th December 2010

Resolved to approve the minutes of the meeting as a true and accurate record.
Proposed: Cllr M Hayes, seconded: Cllr J Heal

1290 To receive declarations of interest in items on the agenda

None declared

1291 Public Participation

19:35: **Resolved to suspend the meeting to allow the public to inform the meeting**

District Cllr R Combe commented on the itinerant caravan which has been sited on Grove Road and the concerns that the MC residents might have. No planning permission has been sought and there is plumbing and connection to the main sewer.. He recommended that the Council formally write to him at NNDC to bring this to his attention and this will then be investigated. **Clerk to action**

He drew Council's attention to the fact that the earth preparation work for the erection of the Grain Store on land off Melton Road does not appear to comply with the plans agreed to allow for the barn to be lowered. Earth has been pushed southwards towards Hindolveston, rather than north as might be expected. Chair Loynes suggested that Councillors make a site visit when they are able and report back at next meeting.

District Cllr Combes has offered five trees for the play area, which will require 2'6" deep holes to be dug for planting. Mr G Nickalls kindly offered to help with this and they plan to meet at 3pm on Wed 19th Jan. The Parish Council extended a vote of thanks to both for this work.

Page 1 of 5 Melton Constable Parish Council Meeting 11th January 2011

PCSO Rachel Howard reported on the following:

THESE MINUTES ARE APPROVED BY FULL COUNCIL

Crimes: 1 theft from dwelling, 1 theft from motor vehicle

Calls: 8 including concerns for safety, fire, road related offence, theft, rowdy nuisance behaviour and lost/found property.

The SNAP meeting on Wed. 10th November 2010 agreed the priorities for Holt SNT, which are: speeding, street drinking and ASB and tackling anti-social vehicle use which cause alarm and distress.

The next SNAP meeting is on Wed 26th Jan at 7pm at the Holt Youth Project, Old Station way, Holt.

Residents were reminded to ensure their oil tanks are secure during the winter period.

Crime Prevention advice posters will be displayed on the Notice Board.

Home Watch is being re-launched at Norfolk Constabulary. The four aims are:

- to prevent crime
- to help with detection of criminals
- to reduce undue fear of crime
- to improve police-community relations

The Holt SNT contact is PCSO Guy Slade

Contact details for anyone interested in starting a Homewatch scheme are: 0845 4564567 or snholt@norfolk.pnn.police.uk

Chair Loynes drew attention to an untaxed vehicle he had seen parked in Astley Terrace and asked what the police could do. PCSO Howard explained that if the vehicle's MOT and insurance were in order, then the police had no jurisdiction over out of date tax discs other than to report them to the DVLA, which she said the public could do also.

Concern was raised over parking overnight on double yellow lines in the village. This will be reported back to base.

A concern about the increase in dog fouling on the allotments was raised by Mr G Poore, who's compost heap has been used as a dumping ground for this waste, and that it is appearing all over the allotments now. Notices concerning dog fouling and the fixed penalty have disappeared / been removed. **NNDC will be contacted to request new laminated notices** and Mr Poore offered to post them in appropriate sites. **Cllr Heal will draft a highlighted notice to be published in the parish newsletters to remind residents of their duty to remove their own dog's waste.**

Mr G Nickall reported continued sightings of adults drinking in the play area and drink cans and bottles littering the area. He has taken responsibility himself to ask them to move on but asked if anything more could be done.

Cllr Heal reported that a litter picker has collected over 70 empty drink bottles and cans from waste ground in Grove Road.

PCSO Howard said that the police had just one call in the last month and that the police need reports at the time the drinkers are seen, so that they can respond and deal with this immediately. She assured the meeting that all calls would be treated anonymously.

Chair Loynes asked District Cllr Combe if the Stody Monitoring Group had been set up yet but no information about this was known. He suggested that **MC PC email R Wright at NNDC and copy to Cllr Combe with this question.**

19:50: Meeting reconvened.

1292 Members Reports

Churchyard: fine

Southside: fine

Bus shelter site: fine

Page 2 of 5 Melton Constable Parish Council Meeting 11th January 2011

North side: fine

THESE MINUTES ARE APPROVED BY FULL COUNCIL

Cllr Heal reported that there are 3 car tyres and wheels dumped in Astley Terrace and asked who could authorise removal.

She reported on the fact that some green bins in Melton Constable are now so contaminated with inappropriate waste, such as soiled nappies, that they can no longer be sent for recycling but are now disposed of in landfill sites.

Richard Garfield is to be contacted at NNDC via email and copied to District Cllr Combe on the above issues. **Cllr Heal will prepare draft for Clerk to action.**

Play Area: Cllr Hayes reported that there is still a problem with the matting which has become apparent since the snow has cleared. A baby swing has been broken beyond repair and removed. She requested that Council approve a replacement.

An appropriate replacement will be sourced and a quote obtained for consideration at the February meeting. **Cllr Heal will action.**

HAP: no report, apologies for absence received from Lara Williamson

Holt SNT: no report.

Recreation Ground: Cllr Bowes had provided a report in her absence. A dead tree which had fallen has been cut and removed by her son and friend. Council proposed a vote of thanks to both for this work.

An ivy laden hawthorn branch hangs over the seat and is likely to fall with the potential to injure a small child. Cllr Bowes has suggested Council agree an appropriate reasonable price to have this removed and she will ask a local man if he will agree to do this work. Council agreed on a figure of £50.

There is significant mole activity on the area. When the first grass cutting date is known, the mole man will be notified so that he can schedule his work accordingly.

Village Beacon: There has been no contact yet with Bruce Lockhart, as a suitable date for Chair Loynes and Cllr Heal to meet with him has yet to be agreed. The 23rd or 30th of January was proposed and **Cllr Heal will contact Mr Lockhart to confirm a date and then copy all Council.**

Website: report to be carried forward to February agenda

MC Welcome Leaflet: Cllr Hayes reported that this is taking longer than originally anticipated and that she will need to have this postponed until the March meeting.

1293 Solar Lighting Project report

Chair Loynes reminded the meeting of the current status and that a letter had been sent to Solartech's solicitors in reply to their's. To date a reply has not been received though the cheque in payment of the balance owing, minus the cost to replace the sensors, has been cashed. The test of the new sensor has not yet been done due to the bad weather.

LED lighting in Melton Street: Cllr Bowes has researched appropriate companies that supply this lighting and has sourced a company which can retrofit the lighting. She provided a catalogue to members for a design and cost to be agreed. The catalogue will be circulated to members and a shortlist of 2 – 3 preferred designs produced. These will then be circulated to all residents in Melton Street with an invitation to attend the February meeting. **Clerk to action.** At that time it is hoped that a final design can be agreed and for this work to be progressed.

The meeting was reminded that any village lighting which is not working should be reported to the Clerk together with the number on the lighting pole. This will then be immediately sent to MHB Lighting Services, who contract to repair the light within five working days.

Flyers have been circulated to all households by Mr J Hayes.

The Country Club owns Carpet Bowls equipment which can be utilised by Roadshow.

Though the Country Club hall ceiling is not high enough for a serious badminton game, it will be adequate for those interested in 'having a go' during the Roadshow.

1295 Handyman Duties and Costs

Members discussed whether it was appropriate to consolidate the duties with the aim of reducing the costs. As the Council does not own its own equipment, it is difficult to find a single supplier who could provide all services with their own equipment. However, it might be possible to reduce ad hoc work.

It was noted that the village Notice Board requires repairing or replacing and that it should be resited to an area with increased access by all residents.

It was resolved that when the next allotment inspection is due, in April/May, then a village inspection should be included and a list of work required to be carried out subsequently produced.

1296 Election 2011

Cllr Hayes expressed concern that due to insufficient interest in the past Councillors were co-opted rather than democratically elected and Chair Loynes confirmed that in his 20 years on Council there had never been an election held and that all Councillors had been co-opted. Council requested of District Cllr Combe assistance in how to publicise the process to residents.

Cllr Combe reported that NNDC will be providing a leaflet within the next 3-4 weeks which will advise of the election and that the next edition of Norfolk News will contain information on how to apply, who to contact and when to apply. This will be distributed to all households. It was mentioned that previously there has been a very short timescale in which those interested could respond. He suggested that the Leader of the District Council should be contacted with the timescale concern and with a request on how to improve promotion of the election process.

Cllr Combe agreed to email Chair Loynes with the appropriate contact information.

Council will reassess the situation after the leaflet has been distributed. This to be a February agenda item.

District Cllr Combe requested a moment to inform members that he is to retire at the May election. He asked for the opportunity to introduce to MC PC a man who is interested in taking on the duties and who he highly recommends. Council agreed that he would be welcomed at the next meeting.

1297 Planning Decision

PF/10/1217 Erection of detached building, The Crt Shed, Burgh Parva Barns

Permitted subject to normal conditions.

Resolved to approve the monthly statement to December 2010

Resolved to approve the following payments

Proposed: Cllr M Hayes, seconded Cllr P Stocking

Cheque No	Payee	Item	Amount
101479	J Carr	Clerks salary & expenses Nov - Jan	400.32
101480	HMRC (Post Office)	Clerks Tax	148.11
101481	MHB Services	Lighting	53.99
101482	Mazars	External Audit	504
		Total	1106.42

1299 Items for Information
None received

1300 Items for next agenda
No further items noted

1301 Date of next meeting

Resolved that the next meeting would be held on the 8th February 2011, 7.30pm at the Country Club

The meeting closed at 20.30

Clerk

Chair

Dated