

# MELTON CONSTABLE PARISH COUNCIL

**Clerk: J Carr**  
**The Old Dairy**  
**Holt Road**  
**Burgh Parva**  
**Melton Constable**  
**NR24 2PU**

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**MINUTES** of the meeting of Melton Constable Parish Council held on 13<sup>th</sup> September 2011, 7.30pm at The Country Club.

Present: M.Hayes Chair  
J. Heal  
F. Bruce  
I. Bruce  
A.Carr  
J. Cox  
P. Stocking  
J. Carr Clerk

Also present two members of the public.

1414 To Consider Apologies for Absence  
District Cllr R Wright sent his apologies.

1415 Minutes of the Parish Council Meeting held on 9<sup>th</sup> August 2011  
**Resolved to approve the minutes of the meeting held on 9<sup>th</sup> August as a true and accurate record.**  
**Proposed: Cllr Heal, seconded: Cllr Stocking, all in favour**

1416 To receive declarations of interest in items on the agenda  
None were declared

1417 Matters for Report  
August Agenda item 1404: Melton Constable leaflet – 2 boxes from printers awaiting distribution. Translations in Lithuanian, Latvian and Polish are awaiting final checks before going to printers. Volunteers are required in each street to look out for and welcome new arrivals and to deliver the welcome leaflet. The leaflet is in a format which can be updated as required by members of the Council and translations managed by members of the Yesu centre.

Railway Arch: A fund-raising coffee morning on 14<sup>th</sup> October at 10:00am at Burgh Parva Hall is planned to raise money for the plaque. This will be heavily advertised.

Councillor Training: the date was cancelled due to illness. An alternative will be arranged.

1418 Public Participation  
7.36pm: **Resolved to suspend the meeting to allow the public to inform the meeting**  
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THESE MINUTES ARE APPROVED BY FULL COUNCIL

A request was made for the dog bin at the end of Gordon Road, adjacent to the Play Area, to be moved as it is in danger of being damaged by vehicles driving through. An alternative site will be considered.

7.40: meeting reconvened

1419 Members Reports

**Churchyard:** fine

**South Side:** an improvement noted: rubbish has now been reduced

**Bus Shelter site:** Guttering – quotes to be obtained.

Scope shoe/clothing recycle bin: Highways agreed to its placement without reference to the Parish Council. Discussion arose to decide whether this was a welcome addition to the village or not, including the benefits of recycling versus setting a precedent for any charity's recycling bin to be sited here.

The meeting was briefly suspended at 7.47pm to allow a member of the public to point out that there are many clothing recycling bags delivered to residents for this purpose.

A proposal was made by Cllr Heal and seconded by Chair Hayes to leave the Scope bin in place, 2 in favour, 4 against, 1 abstention: proposal not carried.

**It was resolved to request the removal of the Scope bin.**

**Proposed: Cllr Carr, seconded: Cllr Stocking, 5 in favour, 2 against.**

The grass mound requires reseeding. Cllr Carr offered to provide the seed and Cllr Cox will help with this project.

**Play Area:** Swing Log has a loose bolt and the yellow Climbing Frame has chips. It was agreed to ask the handyman to attend to these tasks.

**Recreation Ground:** Slide requires painting. Cllr I Bruce will liaise with Cllr Heal to apply for a grant for improvements to the ground.

The footpath running from the end of Burgh Beck Road and adjacent to the fields is no longer being maintained by Highways and the Parish Council will need to take responsibility to clear the overgrown foliage. The Probation Service will be approached to ask if the Community Service can provide volunteers. The waste will need removal. District Cllr Wright will be approached to ask if he can arrange for the regular garden waste recycling collection to include this waste.

**Allotments:** Letters have been sent to those tenants who are not cultivating their plots. The waiting list has been considerably reduced. Two quotes for asbestos removal have been obtained but are too high for Council to accept. District Cllr Wright has been asked for help to deal with the asbestos waste but Council has yet to receive a reply from NNDC. A reminder to be actioned.

1420 Street Lighting

The end of project report has been sent to EEDA.

Melton Street lights are now working.

The solar lights and sensors are working.

1421 Website

Ideas to improve the site were requested but have not yet been received.

Since the last meeting the question was raised whether commercial advertising might be considered prejudicial. Advice has been sought from NALC but no definitive reply has yet been received. A website policy document is planned and will be drafted for Council's approval.

1422 Grit Bins

After the conditions of the roads during recent winters, the provision of grit bins might be considered. Advice will be sought from NCC on the provision of same. **Clerk to action.**

- 1423 BT Telephone Box  
There is no telephone present and the interior light is permanently on. BT will be requested to repair the box. **Clerk to action.**
- 1424 Items from Annual Parish Meeting
- a) New footpaths: Cllr Heal provided a report on current footpaths and is continuing investigation on ways to increase local permissive footpaths. Work in progress.
  - b) Pollution: NNDC is able to provide a nitrous oxide monitor on an 8ft pole for one year to assess levels. This to be progressed. Anglian Water have done work around the drains opposite the Co-op, but the situation is not clear and needs further research. BurghBeck stream pollution remains unexplored. The noise pollution from the potato storage is considered a short term problem.
  - c) Road crossing: The last attempts to obtain a crossing in Briston Road failed as there was no safe place where this could be introduced. A speed limit sign was supplied at a cost to the Parish.
  - d) Parish Boundary: It was agreed that the best time to progress this is when the next boundary review is to take place. Chair Hayes agreed to investigate.
- 1425 Communications to the Public  
Co-Op Notice Board site: a draft letter requesting permission to site a board has been approved and will be sent to the Co-Op Board as they requested. **Clerk to action.**  
Yesu Centre are planning an Autumn Fair at the Country Club on Sat 22<sup>nd</sup> October. Stalls are available for £5 each.  
**It was resolved to have a stall for the Parish Council to be in attendance.**  
**Proposed: Chair Hayes, seconded: Cllr Carr, 6 in favour, 1 abstention.**  
Councillor volunteers to work on the stall are requested.
- 1426 Water Towers  
Council considers these worth preserving for the future as part of the heritage of our village.  
**It was resolved to contact the owner's representative (Mr Lockhart) requesting information on plans for the water towers.**  
**Proposed: Chair Hayes, seconded: Cllr F Bruce, 6 in favour, 1 abstention.**  
Cllr Stocking to draft letter for the PC to approve.
- 1427 Recycled Plastic Play Equipment  
HAP have been contacted regarding funding for equipment and a grant application will be Completed. **Cllr I Bruce to action.**
- 1428 Queen's Diamond Jubilee Beacon Registration  
It was agreed to complete and return the form applying for inclusion on the national beacon register.  
Ideas for events in the village are requested. It was suggested that a separate committee be formed.
- 1429 Planning applications  
None received.  
Decision Notices:  
PF/11/0767: The Big Prawn Company – Erection of extension: permitted  
PF/11/0047: Meadow House – Removal of condition 4 to allow residential occupancy: refused.
- 1430 Vitalise donation request  
**Resolved to refuse request on the grounds that only local charities are supported.**  
**Proposed: Chair Hayes, seconded: Cllr Heal, all in favour**

1431 Financial

**Resolved to approve the financial statement to August 2011**

**Proposed: Cllr Stocking, seconded Cllr Carr, all in favour**

**Resolved to approve the following payments**

**Proposed: Cllr Heal, seconded: Cllr F Bruce, all in favour**

Cheque No	Payee	Item	Amount
101521	Mr J Hayes	maintenance on play area equipment	22.5
101522	Mrs J Carr	expenses - stationary	43.51
101523	MHB Services	lighting maintenance	55.14
101524	Royal British Legion	wreath donation	30
101525	StructureFlex	railway arch sign	180
DD	Eon	electricity - August	86.96

1432 Items for Information

None received

1433 Items for next agenda

Budget and precept approval

Village Sign

1434 2012 meeting dates

**It was resolved to suspend the Standing Order to allow the Parish Council to change the date of the Annual Parish Council meeting from Tuesday 8<sup>th</sup> May to Tuesday 15<sup>th</sup> May 2012.**

**Proposed: Chair Hayes, seconded: Cllr Heal, all in favour.**

**It was resolved to agree the date of the Annual Parish Meeting to be held on Tuesday, 3<sup>rd</sup> April 2012.**

**Proposed: Chair Hayes, seconded: Cllr Heal, all in favour.**

1435 Date of next meeting

Tuesday, 11<sup>th</sup> October, 7.30pm.

The meeting closed at 9.00pm.

Clerk .....

Chair .....

Dated .....